



**NOTICE OF THE 10<sup>TH</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the **10<sup>th</sup> Annual General Meeting (AGM)** of the Shareholders of Pakistan Mortgage Refinance Company Limited (the Company) will be held on **Monday, March 24, 2025, at 11:00 AM** at registered office of PMRC, situated at Finance & Trade Centre, 4th Floor, Block-A, Shahrah-e-Faisal, Karachi -74400, Pakistan, to transact the following business. The person(s) entitled, and having valid proxy on behalf of the shareholders may also attend AGM virtually through video-conference facility, by joining below Zoom meeting ID.

**Join Zoom Meeting:** <https://zoom.us/j/94979632903?pwd=mkru744lDddhI3jJUjvsEme0VUu8uc.1>  
**Meeting ID:** 949 7963 2903  
**Passcode:** 088038

**Ordinary Business:**

1. To confirm the minutes of the Extra Ordinary General Meeting of the Company held December 23, 2024.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with Directors' and Auditors' reports thereon for the year ended December 31, 2024.
3. To appoint auditors for the year ending December 31, 2025, and fix their remuneration.
4. To approve payment of a Final Cash Dividend of Rs. 1.5 per share, i.e. 15% for the year ended December 31, 2024, as recommended by the Board of Directors in its meeting held on February 25, 2025.
5. Any other business with the permission of the Chair.

**Karachi: March 3, 2025**

**By Order of the Board**

**Naved Hanif**  
Company Secretary



**NOTES:**

**1. Participation in the Meeting**

- i) The Regulation 10 (6) of the Listed Companies (Code of Corporate Governance) Regulations, 2019, requires all directors of a company to attend its general meeting(s) (ordinary and extra ordinary) unless precluded from doing so due to any reasonable cause.
- ii) The Register of Members and the Share Transfer Books will be closed from **Tuesday, March 18, 2025, to Monday, March 24, 2025** (both days inclusive) for the purpose of the Annual General Meeting.
- iii) Only those persons whose names appear in the Register of Members of the Company as at **Monday, March 17, 2025**, are entitled to attend and vote at the Annual General Meeting.
- iv) A Member entitled to attend and vote at the Annual General Meeting may appoint another Member as his/her proxy to attend and vote for him/her, provided that an Institutional Shareholders may appoint as its proxy a person who is not a member but is duly authorized by the Institution. Proxies must be received at the Registered Office of the Company, situated at **Finance & Trade Centre, 4th Floor, Block-A, Shahrah-e-Faisal, Karachi -74400, Pakistan** not later than 48 hours before the time of the holding of the Annual General Meeting.
- v) The instrument appointing a proxy shall be signed by the appointer or his attorney duly authorised in writing, or if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorised by it.
- vi) In case of a corporate entity, the board of directors' resolution/ power of attorney with specimen signature of the nominee shall be submitted with the form of proxy to the Company, and the same shall be produced in original at the time of the meeting to authenticate the identity.
- vii) Members are requested to notify immediately any changes in their registered address to Company's Share Registrar, CDC Share Registrar Services Limited, CDC House 99-B, Block 'B', Sindhi Muslim Cooperative Housing Society (S.M.C.H.S), Main Shakra-e-Faisal, Karachi - 74400.
- viii) The beneficial owner of the shares of the Company in the Central Depository System of the CDC or his / her proxy entitled to attend and vote at this meeting, shall produce his / her original CNIC or passport to prove his / her identity.
- ix) Proxy form is attached with this notice.

**PAKISTAN MORTGAGE REFINANCE COMPANY LIMITED**  
**FORM OF PROXY**

I / We, \_\_\_\_\_ S/o \_\_\_\_\_ resident of \_\_\_\_\_ being a member of Pakistan Mortgage Refinance Company Limited and holding \_\_\_\_\_ shares, as per Register Folio No./ participant's ID/CDC sub-account No. \_\_\_\_\_ hereby appoint \_\_\_\_\_ Folio No. / Participant's ID/CDC sub-account No. \_\_\_\_\_ or failing him/her \_\_\_\_\_, as my / our proxy to vote and act for me/ us on my/our behalf at the **10<sup>th</sup> Annual General Meeting** of the Pakistan Mortgage Refinance Company Limited (the Company) to be held on **Monday, March 24, 2025, at 11:00 AM** and at any adjournment thereof.

Signed \_\_\_\_\_ day of \_\_\_\_\_ 2025 \_\_\_\_\_

Witness:

1. \_\_\_\_\_

2. \_\_\_\_\_

Notes:

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