



## NOTICE OF THE 5<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the **5th Annual General Meeting** of the Shareholders of Pakistan Mortgage Refinance Company Limited (PMRC) will be held on **Monday, March 30, 2020 at 4:00 PM** at registered office of PMRC, situated at 6th Floor Bahria Complex 1 MT Khan Road Karachi to transact the following business:

### **Ordinary Business:**

1. To confirm the minutes of the Extra Ordinary General meeting of the Company held on October 4, 2019.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with Directors' and Auditors' reports thereon for the year ended December 31, 2019.
3. To appoint auditors for the year ending December 31, 2020 and fix their remuneration. (The present Auditors M/s. KPMG Taseer Hadi & Co., Chartered Accountants, retire and being eligible, offered themselves for re-appointment).
4. Any other business with the permission of the Chair.

Karachi: March 9, 2020

By Order of the Board

**Naved Hanif**  
Company Secretary

Notes:

1. Any member of the Company entitled to attend and vote at the General Meeting may appoint another person as his / her proxy to exercise all or any of his / her rights to attend, speak and vote at the meeting.
2. The instrument appointing a proxy shall be signed by the appointer or his attorney duly authorised in writing, or if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorised by it.
3. Proxies must be received at the Registered Office of the Company, 6<sup>th</sup> Floor Bahria Complex 1 MT Khan Road Karachi, not later than 48 hours before the time of holding the meeting.
4. The beneficial owner of the shares of the Company in the Central Depository System of the CDC or his / her proxy entitled to attend and vote at this meeting, shall produce his / her original CNIC or passport to prove his / her identity.
5. In case of corporate entity, the board of directors' resolution / power of attorney with specimen signature of the nominee shall be submitted with the form of proxy to the Company, and the same shall be produced in original at the time of the meeting to authenticate the identity.
6. Shareholders are requested to immediately notify the Company of change in their addresses, if any.
7. Proxy form is attached with this notice.



**PAKISTAN MORTGAGE REFINANCE COMPANY LIMITED**

**FORM OF PROXY**

I / We, \_\_\_\_\_ S/o \_\_\_\_\_ resident of \_\_\_\_\_ being a member of Pakistan Mortgage Refinance Company Limited and holding \_\_\_\_\_ shares, as per Register Folio No./ participant's ID/CDC sub-account No. \_\_\_\_\_ hereby appoint \_\_\_\_\_ Folio No. / Participant's ID/CDC sub-account No. \_\_\_\_\_ or failing him / her \_\_\_\_\_, as my / our proxy to vote and act for me / us on my/our behalf at the 5<sup>th</sup> Annual General Meeting of the Pakistan Mortgage Refinance Company Limited to be held on **Monday, March 30, 2020 at 4:00 PM** and at any adjournment thereof.

Signed \_\_\_\_\_ day of March 2020 \_\_\_\_\_

Witness:

1. \_\_\_\_\_

2. \_\_\_\_\_

Notes:

1. A member entitled to attend and vote at a meeting is entitled to appoint another member as a proxy to attend speak and vote for him/her.
2. An instrument of proxy applicable for the meeting is being provided with the notice sent to members. Further copies of the instrument of proxy, if required may be obtained from the Registered office of the Company during normal office hours.
3. An instrument of proxy and a Power of Attorney or other authority (if any) under which it is signed, or notarized copy of such Power of Attorney must be valid and deposited at the Registered office of the Company not less than 48 hours before the time of the Meeting.
4. In case of proxy for an individual beneficial owner of CDC, attested copies of beneficial owner's NIC or passport, Account and Participant's ID numbers must be deposited along with the Form of Proxy. In case of proxy for corporate members, he/she should bring the usual documents required of such purpose.
5. Shareholders are requested to notify change in their address, if any.

